

Congratulations on your purchase of **Lightspeed Restaurant!** We have numerous tools and resources available to help guide you through every step of the go-live process. Let's get started!

Step 1: Plan

Proper planning is a vital first step to ensuring your success with Lightspeed Restaurant. Our checklist (below) includes a recommended timeline that will help you stay on track. Plug in your dates and start planning!



Checklist

Key milestones to achieve before you go-live	Scheduled dates
✓ Go-Live date Set a deadline and plan around it	
✓ Lightspeed Restaurant Manager onboarding session 10-15 days before your go-live date	
✓ Menu configuration 5-10 days before your go-live date	
✓ Hardware installation 5+ days before your go-live date	
✓ POS onboarding session 2-5 days before your go-live date	
✓ Practice run 3+ days before your go-live date	
✓ Lightspeed Restaurant soft launch 1+ days before your go-live date	

Next Steps

- **Step 2: Getting Started.** A detailed guide to the system. Available during your Manager onboarding.
- **Step 3: Readiness Evaluation.** A checklist your staff can use to ensure they're ready to use the software. To be used after your POS onboarding session.

Key Resources

- **Customer Success team:** To schedule your onboarding session, email onboard.na@lightspeedhq.com.
- **Support:** <https://www.lightspeedhq.com/support/restaurant/>
- **Lightspeed Restaurant login page:** <http://www.lightspeedhq.com/products/restaurant/login/>